

## Objective

To work for an organization where my design skills can be put to use in a positive, challenging way to visually communicate with the public.

## Education

Kutztown University of Pennsylvania; Kutztown, PA -- Major in Communication Design, May 2010

## Internship and design experience

### Intern, Aetna Inc., Creative Solutions Department; Blue Bell, PA.

Hired: October 2010 to Present

Made edits to existing designs, prepared files for print, and other design tasks.

### Intern, Neo Pangea Design & Production; Reading, PA.

Hired: October 2009 to December 2009

Prepared files and organization, simple animation using Adobe Flash, and other design tasks.

### Designer, Kutztown University Art Club; Kutztown, PA.

Hired: October 2006 to November 2007

Made several posters for art club promotion and special events.

## Employment experience

### Cashier, Michael's Arts and Crafts; Lancaster, PA.

Hired: April 2007 to December 2010

Answered phones, stocked shelves, and provided customer service.

### Cashier, Party City; Lancaster, PA.

Hired: May 2008 to August 2008

Answered phones, stocked shelves, and provided customer service.

### Medical File Clerk, Mastropietro and Associates Family Practice; Lancaster, PA.

Hired: March 2005 to January 2007

Answered the phone, took messages, filed documents and medical records.

## Designer Skills

Adobe Photoshop, Illustrator, InDesign, Dreamweaver and Flash.

Experience in digital and traditional photography, and using Photoshop to retouch photos.

Experience with different methods of illustration (painting, pencils, etc.).

Both Apple and PC computers.

## Professional Skills

Dependable, dedicated and highly organized worker.

Maintains a positive attitude and can handle many tasks under pressure.

Written and oral communication skills.

